

ETHICAL CODE

PROGETTO GRAFICO is a scientific journal adopting a double-blind peer review system and adhering to the ethical standards set by COPE (Committee on Publication Ethics), including the *Best Practice Guidelines for Journal Editors* and the *Principles of Transparency and Best Practice in Scholarly Publishing*. The journal is committed to maintaining integrity throughout the publication process and expects ethical conduct from all involved: the Scientific Director, the Scientific Committee, the Editorial Board and Staff, Authors, and Reviewers.

DUTIES OF THE DIRECTOR, AND THE EDITORIAL BOARD

Editorial Decisions

Publication decisions are based on peer review outcomes and the final judgment of the journal's Director. Editors may consult reviewers or other experts in the field and must adhere to the journal's editorial policies and legal requirements concerning defamation, copyright, and plagiarism. Each submission is reviewed anonymously by two qualified referees; in cases of disagreement, a third review may be solicited.

Fair Evaluation

Articles are assessed solely on their academic merit, without discrimination. Should issues such as plagiarism or conflicts of interest arise—even post-publication—the Editorial Board will take appropriate steps, including issuing corrections or retractions when necessary.

Confidentiality and Conflicts of Interest

Editors must not use submitted materials for their own research without the author's consent. Editorial contributions undergo the same peer review process. An annual list of referees is published as an acknowledgment of their service, without linking names to specific articles. All editorial members must maintain confidentiality regarding submitted materials.

Review Quality

The peer review process is regularly assessed for improvement. Referees failing to meet expectations may be excluded from future collaborations.

Corrections

The journal is open to publishing clarifications, corrections, retractions, or apologies when required.

DUTIES OF REFEREES

Editorial Contribution

Reviewers support editorial decisions and help authors improve their manuscripts.



Timeliness

Reviewers unable to complete their evaluations on time should notify the journal promptly and withdraw from the process.

Confidentiality

Manuscripts under review must be treated as confidential documents and not shared without authorization.

Objectivity and References

Reviews should be impartial and constructive, supported by clear reasoning. Reviewers should point out relevant, uncited literature and any possible overlap with existing work.

Conflicts of Interest

Reviewers must not evaluate manuscripts in which they recognize the authorship or have conflicting interests. Confidential information gained through the review process must not be used for personal advantage.

DUTIES OF AUTHORS**Originality and Citation**

Submissions must be original, properly referenced, and free of plagiarism. All sources influencing the work should be cited, and data must be clearly and accurately presented to allow reproducibility.

Ethical Standards

Research involving hazardous substances, animals, or human subjects must comply with institutional guidelines and ethical approvals. Human participants' privacy must be protected, and informed consent must be obtained.

No Multiple Submissions

Authors must not submit the same manuscript to multiple journals or republish the same findings elsewhere.

Authorship

Only individuals who significantly contributed to the research should be listed as authors. All co-authors must approve the final version of the manuscript before submission.

Disclosure and Funding

Authors must disclose any financial support or potential conflicts of interest that may have influenced the results.

Corrections

If authors discover a significant error in their published work, they must inform the journal and cooperate in issuing a correction or retraction.

